

Job opening Monitoring, Evaluation and Learning Manager

1. Background

We, the Global Coffee Platform (GCP), are an inclusive multi-stakeholder sustainability platform that enables the coffee sector's journey towards sustainability. Guided by our vision of a thriving, sustainable coffee sector for generations to come, we work on achieving transformational change on farmer prosperity for 1 million coffee farmers by 2030. We enable producers, roasters, governments, traders, and NGOs to align and multiply their efforts and investments, collectively act on local priorities and critical issues, and grow and scale successful sustainability initiatives across the coffee world.

To achieve our goal of transformational change, GCP is implementing a two-tiered strategy that encompasses: 1) Focused collective action in coffee producing countries, and 2) A shared global platform for coffee sustainability, driving sustainable sourcing forward. Building on GCP's previous work on measurement that includes the [Sustainability Framework](#), the [Coffee Data Standard](#) and the [Delta Framework](#), further work is needed to align our monitoring, evaluation and learning work to the new strategy and ways of working.

In the GCP Secretariat we work in an open and friendly international team. We organise our work effectively, flexibly and innovatively, using agile methods and valuing positive cooperation and communication. We enjoy building bridges across the coffee world and within and between the private sector, public sector and civil society. We embrace learning and constantly developing our approaches, tools and ways of working further to achieve measurable results and impact. As the world changes, the coffee sector changes and so does GCP – as part of our team you can shape GCP of the future and help to build a sustainable coffee sector.

2. Role & Responsibilities

The Monitoring, Evaluation and Learning (MEL) Manager is the key person in the GCP Secretariat to drive our measurement work. This person is instrumental in revising and further building our existing measurement approach and tools, to ensure that it is fit for purpose to track GCP's progress towards its 2030 goal and developing the relevant partnerships for its implementation.

Responsibilities include:

- Revising our current measurement approach and tools and aligning them to monitor - at a global and country level - progress towards the achievement of the GCP 2030 goal, including conceptualization and implementation.
- Revise and adapt the Theory of Change to the new GCP goal and strategy
- Guide the development and monitoring of indicators at the global and local level via a consultative process and ensuring meaningfulness of data and information for GCP Members and other key stakeholder groups.
- Support GCP and the Country Platforms in the development and monitoring of the Country Plans and progress reports.
- Drive the conceptualization and delivery of measurement products.
- Lead the refinement and further development of our measurement tools.

- In close collaboration with the Manager Countries and Partnerships, fostering learning on measurement between Country Platforms across continents.

The MEL Manager reports to the Director Programs and Corporate Partnerships and closely collaborates with the Program Manager Countries & Partnerships, Country Platforms and Membership Manager.

3. Profile & qualifications

For the MEL Manager, we are looking for an individual with the following experiences and skills:

Knowledge and experience

- Bachelor's or Master's degree in a relevant subject (Agriculture, Economics, Business Administration, International Development or similar)
- At least five years of working experience in developing and implementing MEL frameworks in the private sector or not-for-profit sector.
- Relevant experience in working with other organizations for the implementation of MEL frameworks.
- Relevant experience in working with several stakeholders/countries across organizations and partners.
- Ideally, work experience in the coffee sector and/or coffee producing countries, or with other agriculture commodities.
- Ideally, work experience in multi-stakeholder / membership organisations.

Skills and abilities

- Data / data models affinity and ability to communicate clearly complex concepts from data.
- Familiarity with field level data collection, cleaning and analysis as well as tools and geoinformation.
- Ability to turn data into business intelligence that supports learning both at a global and local level.
- Knowledge and ability to support the organisation on compliance with General Data Protection Regulation (GDPR).
- Dedicated team player with fresh and innovative ideas and interest to take responsibility and support GCP in its development.
- Sensitivity to deal with people from diverse cultures and sectors.
- Ideally, advanced understanding of private sector, public sector and civil society.
- Strategic and holistic thinker with passion for both the big picture and necessary details; ability to quickly understand new contexts and situations.
- Organised and able to work flexibly in a fast-moving setting under pressure and to adhere to tight deadlines.
- Excellent verbal and written communication skills in English.
- Strong command of MS PowerPoint, Excel, PowerBI and Word.
- Passion for sustainable coffee!

4. What we offer

This is a full-time position within GCP (40 hours per week) with a period of employment of initially one year, extension desired. Preferred location is the GCP Secretariat in Bonn, Germany, other locations to be considered. Our office language is English.



We will negotiate an adequate and attractive salary and package with the successful applicant, which also covers relocation costs. The gross monthly salary range for the position if located in Bonn is between EUR 3500 - 4500, depending on experience and competences. For the position in Bonn, our contracts are subject to German Labour Law and include 30 days of holidays per year, in addition to all German public holidays.

5. How to apply

Please send your application in English (letter of motivation, Curriculum Vitae, reference letters or reference contact details) with earliest start date and salary indication by email to staff@globalcoffeeplatform.org. **The deadline for applications is 21 March 2022.** Applications will be revised on a rolling basis.

Please refer to "MEL Manager" in the subject line of your email. Applications will be treated with all due discretion.

We plan to hold online interviews with shortlisted candidates in calendar week 13 and face-to-face interviews in calendar week 16.

For more information about the Global Coffee Platform please visit: www.globalcoffeeplatform.org