Job Opening: Ethiopia Manager

Position: Program Manager - Ethiopia
Location: Addis Ababa, Ethiopia
Reporting to: Director of Programs and Corporate Partnerships
Version: 09/07/2019

1. Background

The Global Coffee Platform (GCP) was created in 2016 and is an inclusive multi-stakeholder sustainability organization aligning the activities of a diverse network of stakeholders to transform local action into global change and create a thriving sustainable coffee sector. As GCP believes that sustainability is a shared responsibility, the organization focuses on enabling its members (producers, traders, roasters, retailers, government agencies, donors, and NGOs) to align and multiply their efforts and investments, collectively act on local priorities and critical issues and scale successful sustainability initiatives across the sector. As a result, GCP Members can tackle the biggest issues relevant to their business, share the costs, make smarter investments and achieve greater impact on farmer livelihoods.

A central role in GCP's agenda is played by the notion of National Coffee Platforms (NCPs) in coffee producing countries, the development of which – designed as part of an enabling environment for sustainability - GCP strives to support. NCPs bring together public and private stakeholders of the local coffee sector to propose a common agenda, of which one of the results is the National Coffee Curriculum (NSC). NSCs are open for implementation, their adoption degree, as well as the detection of sustainability gaps being the product of indicator measurement. For indicator measuring, GCP has available a Baseline Coffee Code (BCC), to which standards, curricula and company schemes can be related through a formal equivalence process. GCP seeks to unite stakeholders to set up GCP Member Initiatives (MIs) to overcome sustainability gaps having been identified in coffee countries.

The Program Manager - Ethiopia is responsible for ensuring delivery on the workplans in support of a sustainable coffee sector development in Ethiopia. He/she leads the cooperation between GCP and its partners at the national and international level. The Manager Ethiopia will support GCP's partners in the development of a National Coffee Sustainability Platform in Ethiopia and engages members, partners and public & private stakeholders in collective activities. Moreover, he/she enhances the visibility in the region and drives the mission and goals of GCP.

2. Responsibilities

- Delivery on workplan in Ethiopia, support the development of the national platform and its activities, ensuring ownership and active engagement of public and private platform members and partners.
- Promote and facilitate collective activities, as prioritized by the coffee sector in Ethiopia, with GCP members and other stakeholders at national and local levels such as GCP Member Initiatives.
- Accountability of budget and workplans for Ethiopia.

- Ensure alignment and adequate services for GCP members and other partners .
- Management of partnerships with public and private organizations.
- Ensure visibility in the region, coordinating cooperation and assuming representational tasks.
- Coordination and reporting to different stakeholders and GCP line manager.
- Represent GCP in events and coordinate strategic partnerships.
- Lead internal and external communications on the activities of the Ethiopia NCP.

3.   Qualifications

- Master's degree in Trade, Economics, Agronomy, rural development or related field
- 10 years of work experience in the agricultural sector with a minimum of 8 years of experience in managing coffee/agricultural sector improvement programs, including work planning, budgeting and guiding & training local staff;
- Excellent verbal and written communication skills in English and Amharic, knowledge of other languages spoken in Ethiopia is an advantage;
- Credibility and broad network in the Ethiopian coffee sector (senior level contacts both on public and private side)
- Ability and track record to effectively guide and support complex change processes involving people and organizations from public and private sectors
- Connection to key international and Ethiopian stakeholders and experience and proven track record in building alliances and initiatives between them
- Knowledge of agricultural policies and key international institutions working in sustainable agriculture especially coffee;
- Excellent representational skills and ability to interpret and communicate the principles of sustainability to multicultural audiences and stakeholder groups;
- Experience in adult training systems, training and organizational development, or M&E and sustainability measurement is an additional advantage
- Availability to travel internationally;
- Self-motivated, with the ability to work independently, and in a team towards defined objectives and goals
- Comfortable with working remotely with colleagues based across different time zones
- Results-oriented approach, positive thinking and good teamwork spirit;
- Proficiency in Microsoft Office, especially Word, Power Point and Excel; working knowledge of Office 365
- The ideal candidate for this position will be perceived as "neutral" as to not being perceived to represent certain interests (ideological, market related, political) other than advancing sustainable coffee production to improve coffee farmers' livelihoods & the environment.
- Passion for coffee and interest in the current developments of the coffee sector

4. Our offer

- The Global Coffee Platform offers a collaborative, dynamic environment, driven by dedicated international staff that are committed to advancing the long-term sustainability of the coffee sector.

- Contract: Full-time position (40 hours/week); An attractive salary will be negotiated with the successful applicant, commensurate with skills and qualifications, embedded in the GCP internal salary structure.

- Period of employment: From September 2019 until end of October 2020, with the possibility of extension.

- Location: Ethiopia (home office / office of the Ethiopian Tea and Coffee Authority), required flexibility to travel.

- The office language is English.

4.   How to apply

 Please send your application in English (letter of motivation, Curriculum Vitae, reference letters or reference contact details) with likely start date and salary indication by email to staff(a)globalcoffeeplatform.org. Please refer to "Ethiopia Manager" in the subject line of your email. The desired start date for the Ethiopia Manager is September 2019. Applications will be treated with all due discretion. For more information about the Global Coffee Platform please visit: www.globalcoffeeplatform.org

Note: All interested applicants must be authorized to work in Ethiopia at the time of application.